

## IDA 2025 Annual General Meeting Minutes

**Date:** Thursday, 29 May 2025  
**Time:** 6:00 pm MDT)  
**Location:** Virtual Zoom meeting and in-person in Calgary and Edmonton  
**Attendees:**



### Virtual online

Name	Email
Adele Bonetti	a.bonetti@concettointeriordesign.ca
Alan Antioquia	president@idalberta.ca
Amy Gardener	asgardener2@gmail.com
Annette Guercio	annetteg@araydesignstudio.ca
Doris Martin	doris@davignonmartin.ca
Ines Schott	ischo055@mtroyal.ca
Jacque Farquhar	Jacque.farquhar@shaw.ca
Julian Serfontein	J.serfontein@lawrence-inc.ca
Kelly VanderHooft	Kelly@urbanstudio.ca
Kirsten Janes	kirsten@acorndesigninc.ca
Kristin Yelle	kristin.yelle@gmail.com
Leslie Hannah	leslie.hannah56@gmail.com
Lori Cox	lori@loricoxdesign.com
Lori Paine	lpaine@nait.ca
Melinda Richardson	melinda@premisedesign.ca
Michelle Rumbold	mrumboldid@gmail.com
Mounia Mtouguy	mmounia07@gmail.com
Myla Essa	mylaessa@gmail.com
Nicole Sarioglu	nicole.sarioglu@gmail.com
Patricia Wheele	pat.wheele@gmail.com
Sarah Ali	sarah.alimm@gmail.com
Scott McBain	s.mcbain@mak-id.com
Stephanie Bishop	Sbishop@houseofbishop.ca
Suzanne Allard	suzanne@sallardinteriors.com
Mitchell Brooks	m.brooks@lawrence-inc.ca
Sarah Ndyayizeye	labellesolary@icloud.com

### In-person - Calgary

Name	email
Alan Antioquia	president@idalberta.ca
Angelique De Pennart	<a href="mailto:angeliquedepennart@gmail.com">angeliquedepennart@gmail.com</a>
Gale LeBlanc	Gdleblanc@usg.com
Jacinth Koddo	jacinthe@propela.ca
Mitchell Brooks	m.brooks@lawrence-inc.ca
Sara Ndyayizeye	labellesolary@icloud.com

## In-person Edmonton

Name	email
Aaron Woods	Aaron@juliantile.com
Catherine Solleza	<a href="mailto:acatherine.bs@outlook.com">acatherine.bs@outlook.com</a>
Darren Gee	DGEE@nait.ca
Klaas Rodenburg	<a href="mailto:ed@idalberta.ca">ed@idalberta.ca</a>
Michele Roach	<a href="mailto:micheler@wolskidesign.com">micheler@wolskidesign.com</a>

## Agenda

	Alan Antioquia welcomed everyone to the 2025 IDA AGM, acknowledging the in-person and online attendees. A special thanks to McCrums Office Furnishings and JulianTiles in Edmonton for their generous sponsorship of the space and CGP for the food.																																																																					
<b>1</b>	<b>Call to order</b> 6:05 pm MDT																																																																					
<b>2</b>	<b>Adoption of Agenda</b> Michelle Rumbolt/Annette Guercio Approved																																																																					
<b>3</b>	<b>Adoption of Minutes from 21 May 2024</b> Leslie Hannah/Patricia Wheele Approved																																																																					
<b>4</b>	<b>Treasurers Report</b>																																																																					
4.1	<p>Motion to approve the 2024 Audited Financials as reviewed By Jacinthe Koddo on behalf of Louise Aroche (Treasurer) <i>Source: screenshots from slide deck from audited financial report</i></p> <div style="text-align: center;"> <p><b>INTERIOR DESIGNERS OF ALBERTA</b> <b>Balance Sheet</b> <b>December 31, 2024</b></p> <table border="1"> <thead> <tr> <th></th> <th style="text-align: right;">2024</th> <th style="text-align: right;">2023</th> </tr> </thead> <tbody> <tr> <td colspan="3"><b>ASSETS</b></td> </tr> <tr> <td colspan="3"><b>CURRENT</b></td> </tr> <tr> <td>Cash</td> <td style="text-align: right;">\$ 317,190</td> <td style="text-align: right;">\$ 156,514</td> </tr> <tr> <td>Term deposits (Note 4)</td> <td style="text-align: right;">-</td> <td style="text-align: right;">50,010</td> </tr> <tr> <td>Accounts receivable (Note 5)</td> <td style="text-align: right;">4,857</td> <td style="text-align: right;">3,944</td> </tr> <tr> <td>Goods and services tax recoverable</td> <td style="text-align: right;">1,518</td> <td style="text-align: right;">2,111</td> </tr> <tr> <td>Prepaid expenses</td> <td style="text-align: right;">2,417</td> <td style="text-align: right;">2,249</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>325,982</u></td> <td style="text-align: right;"><u>214,828</u></td> </tr> <tr> <td><b>LONG TERM DEPOSITS (Note 4)</b></td> <td style="text-align: right;">-</td> <td style="text-align: right;">100,515</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$ 325,982</u></td> <td style="text-align: right;"><u>\$ 315,343</u></td> </tr> <tr> <td colspan="3"><b>LIABILITIES AND NET ASSETS</b></td> </tr> <tr> <td colspan="3"><b>CURRENT</b></td> </tr> <tr> <td>Accounts payable and accrued liabilities</td> <td style="text-align: right;">\$ 25,616</td> <td style="text-align: right;">\$ 13,348</td> </tr> <tr> <td>Deferred income</td> <td style="text-align: right;">25,506</td> <td style="text-align: right;">29,270</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>51,122</u></td> <td style="text-align: right;"><u>42,618</u></td> </tr> <tr> <td colspan="3"><b>MEMBERS' EQUITY</b></td> </tr> <tr> <td>Restricted fund - operations</td> <td style="text-align: right;">100,000</td> <td style="text-align: right;">100,000</td> </tr> <tr> <td>Restricted fund - Masi awards</td> <td style="text-align: right;">43,100</td> <td style="text-align: right;">43,100</td> </tr> <tr> <td>Restricted fund - scholarship</td> <td style="text-align: right;">50,000</td> <td style="text-align: right;">50,000</td> </tr> <tr> <td>Retained earnings</td> <td style="text-align: right;">81,760</td> <td style="text-align: right;">79,625</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>274,860</u></td> <td style="text-align: right;"><u>272,725</u></td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$ 325,982</u></td> <td style="text-align: right;"><u>\$ 315,343</u></td> </tr> </tbody> </table> </div> <p>Ended 2024 with higher cash than 2023 due to GIC's maturing and not reinvested until 2025.</p> <p>Liabilities and Net assets slightly higher due to investments in hiring an Executive Director and couple of CEU facilitator invoices.</p>		2024	2023	<b>ASSETS</b>			<b>CURRENT</b>			Cash	\$ 317,190	\$ 156,514	Term deposits (Note 4)	-	50,010	Accounts receivable (Note 5)	4,857	3,944	Goods and services tax recoverable	1,518	2,111	Prepaid expenses	2,417	2,249		<u>325,982</u>	<u>214,828</u>	<b>LONG TERM DEPOSITS (Note 4)</b>	-	100,515		<u>\$ 325,982</u>	<u>\$ 315,343</u>	<b>LIABILITIES AND NET ASSETS</b>			<b>CURRENT</b>			Accounts payable and accrued liabilities	\$ 25,616	\$ 13,348	Deferred income	25,506	29,270		<u>51,122</u>	<u>42,618</u>	<b>MEMBERS' EQUITY</b>			Restricted fund - operations	100,000	100,000	Restricted fund - Masi awards	43,100	43,100	Restricted fund - scholarship	50,000	50,000	Retained earnings	81,760	79,625		<u>274,860</u>	<u>272,725</u>		<u>\$ 325,982</u>	<u>\$ 315,343</u>
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**Statement of Revenues and Expenditures**  
**Year Ended December 31, 2024**

	2024	2023
<b>REVENUES</b>		
Major events	\$ 160,670	\$ 113,368
Membership and other fees	67,598	45,969
Interest income	3,438	3,227
	<u>231,706</u>	<u>162,564</u>
<b>EXPENDITURES</b>		
Administration and management fees	52,200	33,875
Bad debts	7,187	2,077
Event management	37,321	30,492
Insurance	1,899	1,754
Interest and bank charges	7,533	5,233
Major events	96,331	58,593
Memberships	2,564	7,052
Office	4,862	4,651
Professional fees	3,400	3,200
Programs	3,102	908
Public relations	1,263	380
Recruitment fees	10,000	-
Scholarships	1,500	1,500
Telephone	408	340
Website	-	351
	<u>229,570</u>	<u>150,406</u>

We had higher revenues last year due to membership increase and uptick in IDeA show compared to 2023.

Interest is being used to fund scholarships in various schools

Administration fees higher due to hiring of Executive Director and transition away from our associations management company.

Increase in event management fees due to hosting the masi Awards

Recruitment fee for Executive Director

**INTERIOR DESIGNERS OF ALBERTA**  
**Statement of Changes in Members' Equity**  
**Year Ended December 31, 2024**

	2024	2023
<b>MEMBERS' EQUITY - BEGINNING OF YEAR</b>	<b>\$ 272,725</b>	<b>\$ 266,760</b>
Excess of revenues over expenditures	2,136	12,158
Withdrawal of funds - Masi Design	-	(6,193)
<b>MEMBERS' EQUITY - END OF YEAR</b>	<b>\$ 274,861</b>	<b>\$ 272,725</b>

No change year-over-year

**INTERIOR DESIGNERS OF ALBERTA**  
**Statement of Cash Flows**  
**Year Ended December 31, 2024**

	2024	2023
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenditures	<b>\$ 2,136</b>	<b>\$ 12,158</b>
Changes in non-cash working capital:		
Accounts receivable	(913)	(2,390)
Accounts payable and accrued liabilities	12,267	8,824
Deferred income	(3,764)	4,895
Prepaid expenses	(168)	(234)
Goods and services tax recoverable	593	(2,096)
	<b>8,015</b>	<b>8,997</b>
Cash flow from operating activities	<b>10,151</b>	<b>21,155</b>
<b>INVESTING ACTIVITIES</b>		
Purchase of term deposits	(50,000)	(148,100)
Proceeds from term deposits	200,525	147,621
Cash flow from (used by) investing activities	<b>150,525</b>	<b>(479)</b>
<b>FINANCING ACTIVITY</b>		
Restricted funds drawn - Masi design	-	(6,193)
<b>INCREASE IN CASH FLOW</b>	<b>160,676</b>	<b>14,483</b>
Cash - beginning of year	156,514	142,031
<b>CASH - END OF YEAR</b>	<b>\$ 317,190</b>	<b>\$ 156,514</b>
<b>CASH CONSISTS OF:</b>		
Cash	<b>\$ 317,190</b>	<b>\$ 156,514</b>

Smaller year-over-year operating costs due investments to stabilise our infrastructure

	<p><b>Motion:</b> to approve the 2024 audited financials statement of December 31, 2024 as reviewed above.</p> <p><b>Angelique de Pennart/Mitchell Brooks</b> Approved</p>																												
4,2	<p><b>Motion:</b> to engage Murray Hunter as auditors for the fiscal year ending December 31, 2025</p> <p><b>Michelle Roach/Pat Wheele</b> Approved</p>																												
<b>5</b>	<b>Committee Reports</b>																												
5.1	<p>President’s Report – Alan Antioquia</p> <ul style="list-style-type: none"> <li>• Contract with A+ has ended</li> <li>• Hired part time Executive Director – Klaas Rodenburg</li> <li>• Strategic Planning session in the works</li> <li>• Propela engaged as IDA’s bookkeeper</li> <li>• CIDRAC being closed down. New organization FIDRAC being established to streamline and standardize operations and regulation across Canada. Alan and Angelique are IDA Representatives Natasha Jalbert to be AAA representative</li> <li>• Discussions ongoing with AAA</li> <li>• \$1,500 scholarships for Mount Royal University and NAIT Interior Design programs</li> </ul>																												
5.2	<p>Registration Committee Report Adele Bonetti <i>Source: screenshots from AGM slide deck</i></p> <table border="1"> <thead> <tr> <th colspan="2">Membership trends</th> <th colspan="2">Current Breakdown</th> </tr> </thead> <tbody> <tr> <td>2021</td> <td>  175 total members</td> <td>Associate</td> <td>16</td> </tr> <tr> <td>2022</td> <td>  165 total members</td> <td>Inactive</td> <td>2</td> </tr> <tr> <td>2023</td> <td>  169 total members</td> <td>Intern</td> <td>61</td> </tr> <tr> <td></td> <td></td> <td>Registered</td> <td>59</td> </tr> <tr> <td></td> <td></td> <td>Retired</td> <td>7</td> </tr> <tr> <td></td> <td></td> <td>Student</td> <td>24</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>• Registration Committee meets Monthly</li> <li>• Committee members liaison on as-needed basis</li> <li>• 4-6 new members applications per month per month</li> <li>• A proposal for a path to Registered or Associate membership</li> </ul>	Membership trends		Current Breakdown		2021	175 total members	Associate	16	2022	165 total members	Inactive	2	2023	169 total members	Intern	61			Registered	59			Retired	7			Student	24
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	<p>Goals moving forward</p> <ul style="list-style-type: none"> <li>• Student retention</li> <li>• Develop a robust registration policy (revamp existing) and process, how we do, what we do</li> </ul>
5.3	<p>Special Events Committee Report</p> <p>2024 events</p> <ul style="list-style-type: none"> <li>• CEU – Update to National Building Code – Kim Karn</li> <li>• CEU Accessibility &amp; Washrooms – Kim Karn</li> <li>• CEU Fire Separations &amp; Compartmentalization – Kim Karn</li> <li>• CEU Mezzanines – Kim Karn</li> <li>• Buildex – Interior Design Keynote: Empowering Workspace: Designing for Neurodivergent inclusivity (panel discussion)</li> <li>• Rebranding of Urban Encounters to IDEa Design Exhibition (October 24)</li> <li>• masi Award Gala hosted by IDA this year (23 October)</li> </ul> <p>Continue to build on momentum</p>
5.4	<p>Marketing &amp; Communications Report</p> <p>Darren Gee and Mitchell Brooks – co-chairing the committee to ensure representation from both North and South of the Province.</p> <p>Committee members: Rebecca Mycroft, Taman Tarraban, Ines Schott, Michelle Rumbolt, Sarah Ali, Dana Bawazir, Daniella Caffaro, Myla Essa.</p> <p>Initiatives for 2025</p> <ul style="list-style-type: none"> <li>• Standardized Branding Guidelines</li> <li>• Website redevelopment</li> <li>• Newsletter updates</li> <li>• Membership drives</li> <li>• Member engagement &amp; Surveys</li> </ul> <p>Marketing Events 2025/26/27</p> <ul style="list-style-type: none"> <li>• Edmonton Design Week</li> <li>• Hard Hat Party</li> <li>• Speed Networking</li> <li>• Panel Discussions</li> <li>• Continued Membership drives</li> </ul> <p>Strategic planning process over the Summer</p>
5.5	<p>CDIQ Committee Report</p> <p>By Angelique de Pennart – CIDQ Delegate  <i>Source: screenshots from AGM slide deck</i></p>

## Current

Exam Name	Format	Number of Questions	Duration
IDFX	Multiple Choice	125 (25 pretest questions)	3 hours
IDPX	Multiple Choice	175 (25 pretest questions)	4 hours
PRAC	Hot Spot, Drag and Place, and Fill in the Blank	114 (9 pretest questions)	4 hours

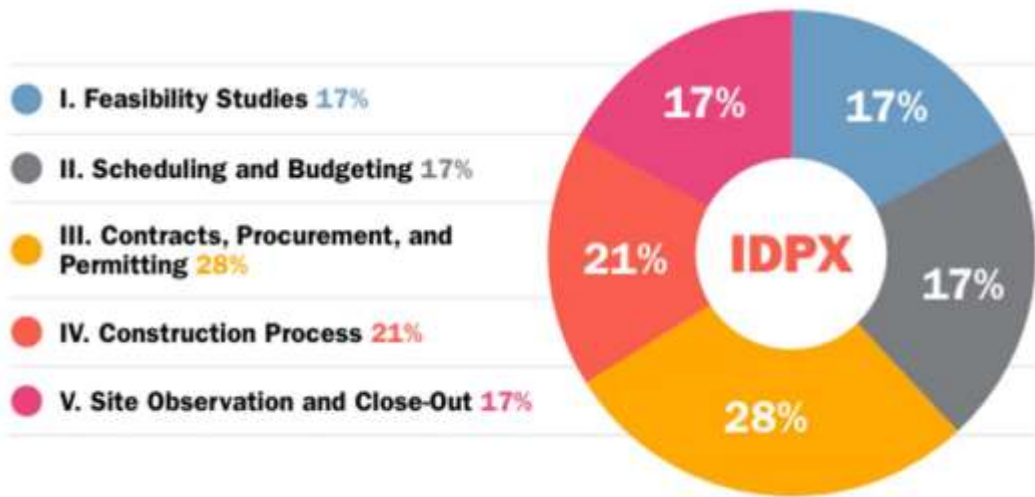
## 2026

Exam Name	Format	Number of Questions	Duration
IDFX Focus-programming and conceptual design, and schematic design phases	Multiple Choice, Drag and Place, Fill in the blank, and Hot Spot	115 (15 pretest questions)	3 hours
IDPX Focus-construction administration and project management phases	Multiple Choice, Drag and Place, Fill in the blank, and Hot Spot	115 (15 pretest questions)	3 hours
IDIX Focus-design development and construction documentation phases	Multiple Choice, Drag and Place, Fill in the blank, and Hot Spot	130 (15 pretest questions)	4 hours

## 2026 IDFX EXAM CONTENT AREAS

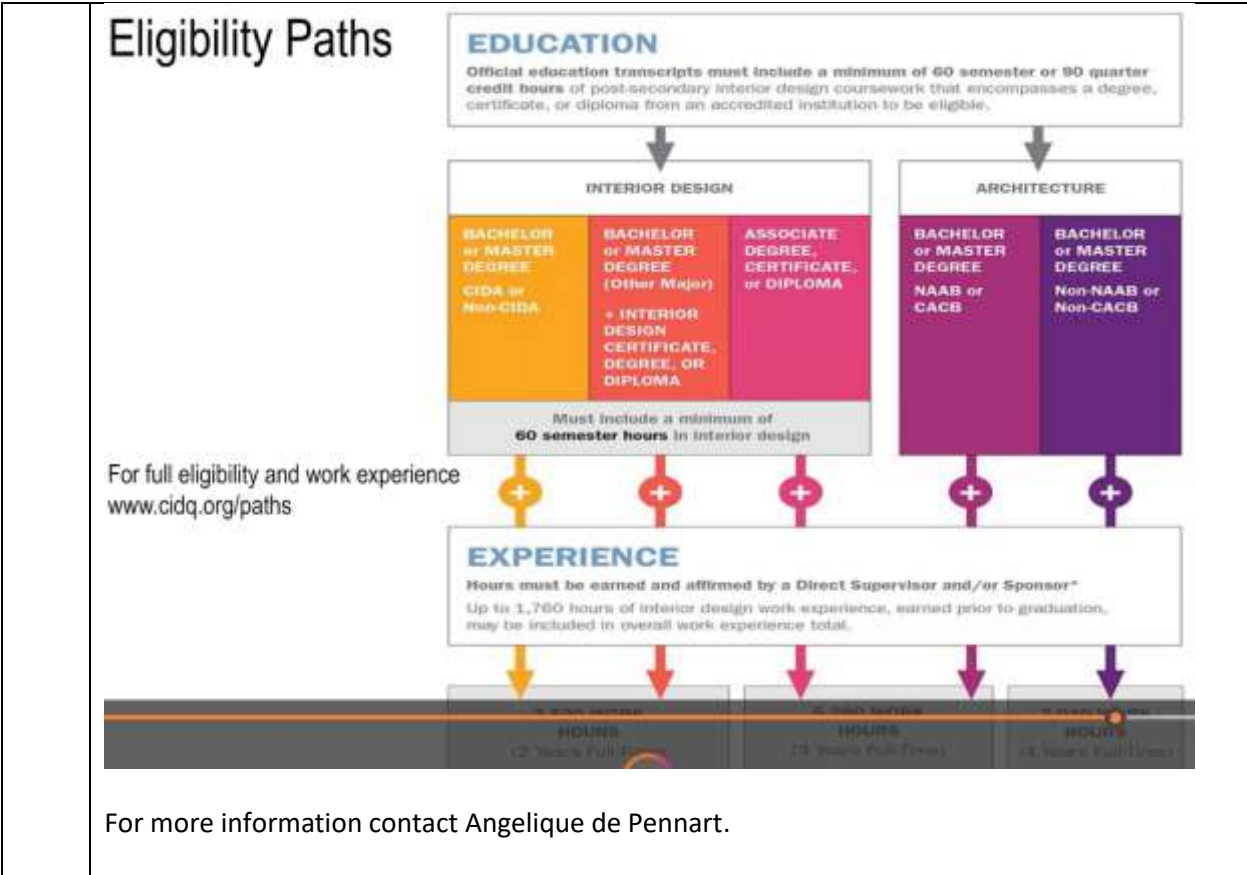


## 2026 IDPX EXAM CONTENT AREAS



## 2026 IDIX EXAM CONTENT AREAS





**Treasurer:** Mitchell Brooks

**Vice President:** vacant

**Registrar:** vacant

Other Council Positions

**CIDQ Representative:** Caleb Solomons

**Industry Representative:** vacant

**Intern Representative:** Taman Tarrabain

**Student Representative:** MRU IDAA 3<sup>rd</sup> year student (to be named in September)

**Communications Council:** Darren Gee

**Public Member:** vacant

**Member services:** Jacinth Koddo

Nominations from the floor

Annette Guercio –Vice President

Julian Serfontein – Public Member

Celeste Thiesen – Industry Representative

Motion: to accept the 2025 slate of Council members as presented plus the nominations from the floor.

Angelique de Pennart/Darrin Gee Approved

Name	email	Council Position	Voting
Angelique De Pennart	<a href="mailto:angeliquedepennart@gmail.com">angeliquedepennart@gmail.com</a>	President	x
Alan Antioquia	<a href="mailto:aantioquia@mtroyal.ca">aantioquia@mtroyal.ca</a>	Past President	x
Annette Guercio	<a href="mailto:annetteg@araydesignstudio.ca">annetteg@araydesignstudio.ca</a>	Vice President	x
Mitchell Brooks	<a href="mailto:m.brooks@lawrence-inc.ca">m.brooks@lawrence-inc.ca</a>	Treasurer	x
Vacant		Registrar	x
Caleb Salomons	<a href="mailto:caleb.salomons@hok.com">caleb.salomons@hok.com</a>	CIDQ Delegate	x
Darren Gee	<a href="mailto:DGEE@nait.ca">DGEE@nait.ca</a>	Communications Chair	x
Jacinthe Koddo	<a href="mailto:jacinthe@propela.ca">jacinthe@propela.ca</a>	Member Services	x
Julian Serfontein	<a href="mailto:j.serfontein@salamandersolutions.com">j.serfontein@salamandersolutions.com</a>	Public Member	x
TBD		Student Liaison	Ex-officio
Celeste Thiesen	<a href="mailto:celeste.thiesen@shawcontract.com">celeste.thiesen@shawcontract.com</a>	Industry Representative	Ex-officio
Taman Tarrabain	<a href="mailto:tamamtarrabain@gmail.com">tamamtarrabain@gmail.com</a>	Intern Representative	Ex-officio

**6** Old Business None

**7** New Business None

**8** Adjournment 7:15 pm