



CKDESIGN
LICENSED INTERIOR DESIGN INC.

SENIOR INTERIOR DESIGNER

CKDESIGN Licensed Interior Design, an award winning commercial design firm specializing in the design of restaurant and corporate environments, is currently seeking a Senior Interior Designer to join our Edmonton office.

Reporting to the Production Manager, the Senior interior designer will be responsible for supporting activities of the Senior and Intermediate Design team. This includes working to produce CAD drawings and project documentation according to strict CKDESIGN standards. The Senior Interior Designer will be responsible for preparing project fees, monitor and manage project plans, to ensure profitability.

Key Responsibilities:

- Working primarily on CAD (min. 20 hrs/week);
- Prepare working drawings and specifications for tender using strict CKDESIGN standards;
- Accountable for quality control and monitoring production to ensure projects are delivered on time;
- Visioning, programming, space planning, conceptual design and charrette;
- Lead design team, and manage timelines by making sure the CKDESIGN office procedures are followed;
- Coordinate and supervise all project types;
- Manage client relationships, client communication and client satisfaction;
- Interface and communicate in meetings, presentations, and site visits;
- Mentor other designers during reviews and design approvals;
- Conduct tender calls, prepare addenda, interpret comments from contractors and prepare tender analysis.

Qualifications:

- Minimum diploma or degree completed in Interior Design (non-residential);
- Five plus years of design experience leading commercial projects, previous supervisory experience is an asset;
- Proficiency in CAD, written and oral communications
- Excellent freehand sketching and experienced SketchUp skills
- A thorough knowledge of interior design documentation, detailing, building materials, codes, construction techniques and costs.

Please submit your resume and portfolio to: **careers@ckdesignassociates.com** - **all resumes must include a portfolio to qualify for consideration.**

We thank all applicants for their interest, however, only those selected for an interview will be contacted.